

Are You Applying to a Sacramento County Exam that requires a Typing Certificate?

Please see the job announcement for submittal requirements
and the below list of Typing Certificate requirements.



Suggested locations to obtain a typing certification include the following: online testing sites, colleges, universities, adult education and career centers, the Employment Development Department (EDD), and other governmental agencies.

ACCEPTABLE TYPING CERTIFICATES WILL INCLUDE ALL OF THE FOLLOWING:

- Applicant's full name;
 - Issue date of no more than five (5) years from the date of submittal;
 - Issuing agency/organization, and;
 - Number of gross words per minute (WPM) **AND** number of gross errors
- OR**
- Number of net WPM.