

COUNTY OF SACRAMENTO
EQUAL EMPLOYMENT OPPORTUNITY
ADVISORY COMMITTEE

DAVID DEVINE, Director
Department of Personnel Services

CORI STILLSON, EEO Officer
Equal Employment Opportunity Office

Skype Meeting (connect by computer or phone)
To join dial: 916-875-8000 & enter Conference ID: 54563472
(Additional instructions on page 2)

January 25, 2021
3:30 p.m.

Anyone may address the Committee regarding any item that is within the Committee's subject matter jurisdiction. However, the Committee may not take any action on this agenda except as authorized by Government Code, Section 54954.3.

AGENDA

I. Call to Order and Roll Call

II. Guest Speakers

Sandra Paschal, Human Resources Manager, Talent Acquisition & Development Team

Subject Matter Expert, determined by Mr. Shergill

III. Approval of Meeting Minutes

- December 7, 2020

IV. Chair and Vice Chair Elections

V. Communications (from EEO Office or Chair)

- 2020 & 2021 WFSR Calendar Review

VI. Unfinished Business

1. Review other Counties Workforce Statistics (or similar)

2. Present EEOAC 2020 Report and Workforce Diversity recommendation for the Board of Supervisor

3. Workforce Statistics Reports (Discussion limited to 5 minutes)

- a. Agricultural Commission (2020)
- b. Revenue Recovery (2020)
- c. Assessor (2020)
- d. Coroner (2020)
- e. County Counsel (2020)
- f. Personnel Services (2020)
- g. District Attorney (2020)
- h. Environmental Management (2020)
- i. Health Services (2020)

The meeting facilities are accessible to people with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the Equal Employment Opportunity Office at (916) 874-7148, no later than five working days prior to meeting.

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- j. Voter Registration (2020)
- k. Child, Family, & Adult Services (2020)
- l. County Executive Office (2020)
- m. Human Assistance 2020
- n. General Services 2020
- o. Conflict Criminal Defenders 2020
- p. First 5 Sacramento 2020
- q. Technology 2020
- r. Finance 2020
- s. Sanitation District Agency 2020
- t. Public Defender 2020

VII. New Business (from Committee, agencies, or public)

- a. Public Comment

EEOAC Skype Meeting Instructions: January 25, 2021, 3:30-5:00pm

The following guidelines will help prepare you for the EEOAC Skype Meeting.

Start Early: Call in 5 minutes (or so) prior to the start time, so everyone is not entering the conference line, all at once, at the beginning of the meeting.

Be Prepared: Review Agenda, minutes and materials, in advance, to help keep discussions concise and more effective.

Attend meeting: Either call (916) 874-8000 or (916) 875-8000 & when prompted, enter Conference ID# **54563472**, **OR** click [Join Skype Meeting](#).

Mute Function Use: Locate the mute function on your device (landline phones, press *6 to mute/unmute). Please join the meeting with mute ON. When meeting is called to order, turn mute OFF for roll call & introductions, then back ON again until called on to speak. Members' votes & comments on Agenda items may occur by EEOAC member roll call, followed by public members. When your name is called, turn mute OFF to speak; turn it back ON when done speaking.

Reduce Ambient Noise: Call in from a quiet area as free as possible from background noise and distractions, such as TV or music, household members, pets, etc. Silence any rings or audio alerts on your device.

Don't Multi-task: The sounds of mouse and keyboard clicks, shuffling papers, eating and drinking can be a distraction.

THANK YOU for your cooperation.