

JUN 13 2023

Florence Evans

BY _____
CLERK OF THE BOARD

For the Agenda of:
June 13, 2023

To: Board of Supervisors

Through: Ann Edwards, County Executive
David Villanueva, Deputy County Executive
Administrative Services

From: Sylvester Fadal, Director
Department of Personnel Services

Subject: Adopt Ordinance To Change The Definition Of A Quorum
For The Equal Employment Opportunity Advisory
Committee By Amending Chapter 2.27.070 Of The
Sacramento County Code; (Waived Full Reading And
Continued From May 9, 2023; Item No. 12)

District(s): All

RECOMMENDED ACTION

Adopt the attached Ordinance Amending Chapter 2.27 of Title 2 of the Sacramento County Code relating to the Equal Employment Opportunity Advisory Committee's voting quorum.

BACKGROUND

No new material is associated with today's item. Please refer to May 9, 2023, Item No. 12 for the complete set of materials.

On May 9, 2023, the Board introduced an ordinance amending Chapter 2.27.070 of the Sacramento County Code relating the Equal Employment Opportunity Advisory Committee's voting quorum, waived full reading of the ordinance and continued the ordinance to June 13, 2023, for adoption.

**COUNTY OF SACRAMENTO
CALIFORNIA**

For the Agenda of:
May 9, 2023

To: Board of Supervisors

Through: Ann Edwards, County Executive
David Villanueva, Deputy County Executive,
Administrative Services

From: Sylvester Fadal, Director
Department of Personnel Services

Subject: Introduce Ordinance To Change The Definition Of A Quorum
For The Equal Employment Opportunity Advisory Committee
By Amending Chapter 2.27.070 Of The Sacramento County
Code; Waive Full Reading And Continue To June 13, 2023,
For Adoption

District(s): All

RECOMMENDED ACTION

The Committee is submitting its recommendations for your Board's approval. Introduce the attached ordinance to change the definition of a quorum for the Equal Employment Opportunity Advisory Committee from eight to half or more of the voting members in filled positions by amending Chapter 2.27.070 of the Sacramento County Code, waive full reading, and continue to June 13, 2023, for adoption.

BACKGROUND

On September 17, 2002, the Board approved: 1) a revised Equal Employment Opportunity Policy, 2) change of name from Affirmative Action Advisory Committee to Equal Employment Opportunity Advisory Committee, and 3) an ordinance change that set forth the duties and responsibilities of the Equal Employment Opportunity Advisory Committee (EEOAC). At that time section

Introduce Ordinance To Change The Definition Of A Quorum For The Equal Employment Opportunity Advisory Committee By Amending Chapter 2.27.070 Of The Sacramento County Code; Waive Full Reading And Continue To June 13, 2023, For Adoption

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2.27.070 was revised to define a quorum of the committee as eight or more members, which represents at least fifty percent of the member seats.

The purpose of the Equal Employment Opportunity Committee is to advise the Civil Service Commission, Board of Supervisors, County Executive, Director of Personnel Services and other County agency administrators and department heads on the implementation of the County's equal employment policy to all areas of employment. This Committee will support and advance the Board of Supervisors' initiative to achieve workforce diversity through policy development, implementation and effective service delivery strategies.

Appointed by the Board of Supervisors, the committee consists of fifteen (15) members: four (4) County department heads, four (4) recognized employee organization representatives, and seven (7) citizen members. Currently, ten (10) member seats are filled: four (4) County department heads, four (4) recognized employee organization representatives, and two (2) citizen members, leaving five (5) vacant citizen member seats.

Committee meetings are held the fourth Monday of each month from 3:30 to 5:00 p.m. with eleven (11) meetings held within a calendar year. From 2017 to 2022, over a six (6) year period, 26 (or 39%) of the 66 committee meetings were cancelled or did not achieve quorum due to citizen member vacant seats and members' absences. Because of the high number of EEOAC meetings not held to conduct business, on September 26, 2022, the EEOAC began discussion of changing the quorum language in their Rules and Procedures and posted the language to the EEOAC website for a 30-day public notice. On October 26, 2022, the committee continued the quorum language change discussion, and voted to update the language in the EEOAC Rules and Procedures. The motion carried with a majority of five (5) Yay votes, one (1) Nay vote, and three (3) abstains.

Not only is the Quorum language present in the EEOAC's Rules and Procedures, but it is also specified in Chapter 2.27.070 of the Sacramento County Code. Thus, to make the change to the Rules and Procures effective that was approved by the EEOAC, a change must also be made to the County Code.

The Equal Employment Opportunity Advisory Committee and the Department of Personnel Services' Equal Employment Opportunity Office recommends the change of Chapter 2.27.070 of the Sacramento County Code to "Half or more of the voting members in filled positions shall constitute a quorum."

Introduce Ordinance To Change The Definition Of A Quorum For The Equal Employment Opportunity Advisory Committee By Amending Chapter 2.27.070 Of The Sacramento County Code; Waive Full Reading And Continue To June 13, 2023, For Adoption
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FINANCIAL ANALYSIS

None.

Attachment(s):

ATT 1 - ORD - Ordinance (Clean)

ATT 2 - ORD - Ordinance (Strikethrough)

SCC NO. _____

**AN ORDINANCE OF THE SACRAMENTO COUNTY CODE AMENDING
SECTION 2.27.070 RELATING TO QUORUMS**

The Board of Supervisors of the County of Sacramento, State of California,
ordains as follows:

SECTION 1. Section 2.27.070, Chapter 2.27, Title 2, of the Sacramento County
Code is amended to read as follows:

2.27.070 Quorums.

~~Eight~~Half or more of the voting members ~~of the Committee~~in filled positions shall
constitute a quorum. A majority vote of the members present at any meeting shall be
required for any action.

SECTION 2. This ordinance was introduced and the title thereof read at the
regular meeting of the Board of Supervisors on _____, and on
_____, further reading was waived by the unanimous vote of the
Supervisors present.

This ordinance shall take effect and be in full force on and after thirty (30) days
from the date of its passage, and before the expiration of fifteen (15) days from the date
of its passage it shall be published once with the names of the members of the Board of
Supervisors voting for and against the same, said publication to be made in a
newspaper of general circulation published in the County of Sacramento.

STRIKETHROUGH

On a motion by Supervisor _____, seconded by Supervisor _____, the foregoing ordinance was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this ____ day of _____ 2023, by the following vote:

AYES: Supervisors,

NOES: Supervisors,

ABSENT: Supervisors,

ABSTAIN: Supervisors,

RECUSAL: Supervisors,
(PER POLITICAL REFORM ACT (§ 18702.5.))

Chair of the Board of Supervisors
of Sacramento County, California

(SEAL)

ATTEST: _____
Clerk, Board of Supervisors

2536417

SCC NO. 1722

**AN ORDINANCE OF THE SACRAMENTO COUNTY CODE AMENDING
SECTION 2.27.070 RELATING TO QUORUMS**

The Board of Supervisors of the County of Sacramento, State of California,
ordains as follows:

SECTION 1. Section 2.27.070, Chapter 2.27, Title 2, of the Sacramento County
Code is amended to read as follows:

2.27.070 Quorums.

Half or more of the voting members in filled positions shall constitute a quorum. A majority vote of the members present at any meeting shall be required for any action.

SECTION 2. This ordinance was introduced and the title thereof read at the regular meeting of the Board of Supervisors on May 9, 2023, and on June 13, 2023, further reading was waived by the unanimous vote of the Supervisors present.

This ordinance shall take effect and be in full force on and after thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days from the date of its passage it shall be published once with the names of the members of the Board of Supervisors voting for and against the same, said publication to be made in a newspaper of general circulation published in the County of Sacramento.

On a motion by Supervisor Hume, seconded by Supervisor Desmond, the foregoing ordinance was passed and adopted by the Board of Supervisors of the County of Sacramento, State of California, this 13th day of June 2023, by the following vote:

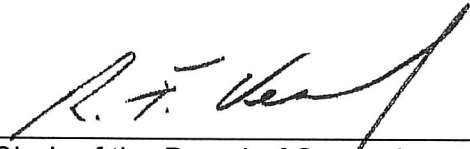
AYES: Supervisors Frost, Hume, Serna, Desmond

NOES: None

ABSENT: Kennedy

ABSTAIN: None

RECUSAL: None
(PER POLITICAL REFORM ACT (§ 18702.5.))



Chair of the Board of Supervisors
of Sacramento County, California

FILED
BOARD OF SUPERVISORS

JUN 13 2023
BY *Alorence Evans*
CLERK OF THE BOARD



ATTEST: *Alorence Evans*
Clerk, Board of Supervisors

2536420

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chair of the Board of Supervisors, County of Sacramento on June 13, 2023

By: *[Signature]*
Deputy Clerk, Board of Supervisors

AGENDA ITEM CONTINUATION MEMO

MEETING DATE: May 9, 2023

DEPARTMENT: Personnel Services

TITLE: Introduce Ordinance To Change The Definition Of A Quorum For The Equal Employment Opportunity Advisory Committee By Amending Chapter 2.27.070 Of The Sacramento County Code; Waive Full Reading And Continue To June 13, 2023 For Adoption

BOARD ACTION: **Introduced the ordinance, waived full reading and continued to June 13, 2023, for adoption.**

MATERIAL FORWARDED