

COUNTY OF SACRAMENTO

EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE

County Administration Building
700 H Street, 1st Floor, Hearing Room #1
Sacramento, CA 95814

March 26, 2018
3:30 pm

MINUTES

I. Roll Call

The meeting was brought to order by Chairperson Michael Craft. Roll was called. A quorum was present.

Members Present

Lacy Bennett, Michael Craft, Kimberly Gin, Seth Jarrett-Lee, Brandon Luke, Jag Nagendra, Amar Shergill, Jessica Waterford and Rami Zakaria

Members Excused

Mollie Chacon, Indie Kallirai, Michael Peterson,

Staff Present

Cori Stillson and Ellen Humphrey

II. Introductions

Mr. Craft welcomed Kimberly Gin to the Committee. Ms. Gin is the County Coroner and will be holding a Department Head Seat.

III. Approval of Meeting Minutes

Mr. Craft entertained a motion to approve the Minutes of the November 27, 2017 and February 26, 2018 meetings. Discussion ensued. Mr. Shergill noted that a request for 5 Year Service Retirements in the Sheriff's Department was not

included in the February 26, 2018 meeting. Staff will provide that information at the next meeting. The motion was so moved by Mr. Nagendra and seconded by Mr. Zakaria. The motion was carried and approved by the Committee.

IV. Chair and Vice Chair Elections

Mr. Craft opened discussion with the Committee members regarding interest in the Chair or Vice Chair positions for 2018. Upon completion of the discussion, Mr. Zakaria moved to accept the nomination of Mr. Craft as Chair. Mr. Shergill seconded. Lt. Luke moved to accept the nomination of Mr. Jarrett-Lee as Vice Chair. Ms. Bennett seconded. The motions were unanimously carried and approved by the Committee.

V. Workforce Statistics Reports

Sheriff/Correctional Health:

Review of the 2018 Sheriff/Correctional Health's Workforce Statistics Report had been combined with representatives from the Sheriff's Department in the February meeting where questions were answered and an overview of recruitment, hiring and promotional practices was given. The Committee requested Staff to provide data on 5 year Service Retirements for the department. There were no further questions or comments from the Committee.

Assessor:

Ms. Humphrey presented the 2018 Assessor's Workforce Statistics Report to the Committee. Discussion ensued. There were questions from the Committee regarding hiring and promotional practices, and complaint/investigation activity. The Committee requested Staff to invite a representative from the Assessor's Office to attend. There were no further questions or comments from the Committee.

Revenue Recovery:

Ms. Humphrey presented the 2018 Revenue Recovery's 2018 Workforce Statistics Report to the Committee. Discussion ensued. The Committee had questions regarding their mentoring program, recruitment and promotions, and pay differentials for language skills or shift work. Staff will contact the department for the information. There were no further questions or comments from the Committee.

VI. Open Discussion

Discussion continued regarding salaries. Mr Shergill requested Staff to provide a Countywide salary breakdown by gender and race.

With no further questions or comments, Mr. Craft entertained a motion to close the meeting and to table approval of the Sheriff/Correctional Health, Assessor, and Revenue's Workforce Report and to table review of the Airports, Coroner and Public Defender's Workforce Statistics Reports until the next meeting. The motion was so moved by Mr. Nagendra and seconded by Lt. Luke. The meeting adjourned at 4:49 p.m.

Respectfully submitted,



Michael Craft, Chair

Equal Employment Opportunity Advisory Committee to the Sacramento County Board of Supervisors

MC/eh

cc: David Devine, Director, Department of Personnel Services